



**Comprehensive Commercial
Insurance Services, Inc.**

27715 Jefferson Avenue, #201,
Temecula, California 92590-2665
Phone: (800) 216-2247
Fax: (877) 216-2247
Web Site: www.thinkccis.com
E-mail: marketing@thinkccis.com
License #: 0B36163

Wrap-Up / OCIP Questionnaire

APPLICANT'S INFORMATION

Desired Effective Date: _____

Inspection Contact: _____

Company Name: _____

DBA (if applicable): _____

Address: _____

City, State, Zip: _____

Mailing Address (if different): _____

Mailing City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

Business Entity: Individual Partnership Corporation LLC Other

FEIN / SSN: _____ Contractors License Number/State: _____

No. of years entity has been in business: _____

No. of years owner(s) has been in business: _____

PROJECT DESCRIPTION

Description of Project: _____

Location of Project: _____ State: _____

Length of Project: _____

Project Sponsor: _____

Project Developer: _____

Project General Contractor: _____

Project Architect: _____

Project Engineer: _____

COVERAGE REQUESTED

Occurrence Limit: _____ Aggregate Limit: _____ Deductible: _____

Blanket Additional Insured? Yes No

Contingent Employer's Liability? Yes No

Waiver of Subrogation? Yes No

Other? Yes No Specify: _____



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BUSINESS PROFILE

What was the acquisition cost of the Land? _____

What percent of the total cost is constituted by land? _____

What percent of the price per unit will be comprised by land? _____

What percent of the unity price is represented by hard costs? _____

How many condominium projects have the Developer or General Contractor done in the last 10 years? _____

Will Developer or representative have membership on the HOA Board? Yes No

Is the project owned by an entity comprised of passive investors? Yes No

Estimated Receipts: _____

Estimated Payroll: _____

Estimated Cost of Work Sub-contracted: _____

Portion of Total Costs of Work Sub-contracted by Trade:

Carpentry-Interior/Finish	_____	Landscaping	_____
Carpentry-Framing	_____	Painting	_____
Concrete Flatwork	_____	Plumbing	_____
Concrete Foundations	_____	Remediation/Abatement	_____
Concrete Walls	_____	Roofing	_____
Demolition	_____	Sheet Metal	_____
Drywall	_____	Siding	_____
Electrical	_____	Sprinkler/Alarm Systems	_____
Excavation	_____	Windows or Glass	_____
HVAC	_____	Other (describe below):	_____

Description of Other: _____

INSURANCE PROFILE

Attach Complete, Currently Valued and Legible loss runs from prior carriers for Developer and General Contractor.

Current/Prior General Liability insurance Company(ies): _____

Number of General Liability claims in past five years: _____

Average claims amount paid and/or reserved, per year, over past five years: _____

Largest Premises/Operations claim in past five years: _____

Largest Products/Completed Operations claim in past five years: _____

Any Construction Defect Claims? Yes No Any Pending Suites of any sort? Yes No

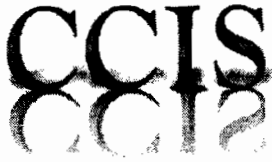
Has the ownership of this firm been insured under any prior names or organizations? Yes No

If Yes:

Under what name(s)? _____

What kind of operations? _____

For which and how many years (each)? _____



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BUSINESS PROFILE

Answer "Yes" or "No" to indicate the description applies or does not apply to your operations. Also, check box if proof/document

			PROOF ATTACHED
DESIGN			
Architect(s) have Errors & Omissions Coverage?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Engineer(s) have Errors & Omissions Coverage?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Professional Liability of Architect and Engineer are not transferred to General Contractor or Developer by Contract?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
HOME OWNERS ASSOCIATIONS (HOA) – COVENANTS, CONDITIONS & RESTRICTIONS (CC&RS)			
Will the CC&Rs require a two-thirds, super majority affirmative vote to initiate any lawsuit against the Developer or General Contractor?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Is Proxy to Sue required to prominently disclose probably resulting impairment to unit value or mortgage ability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Is the HOA required to purchase Directors & Officers Liability that names the officers and board members personally and puts the limits primary to the limits of the HOA?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
PUBLIC OFFERING OF SALE DOCUMENTS – SALES CONTRACT			
Does Sales Contract reinforce State's Right to Repair provisions?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Does Sales Contract offer a third-party structural warranty option?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Does Sales Contract provide for Developer first right to purchase prior to a formal complaint to the HOA?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
CONTRACT MANAGEMENT			
Is a Wrap Agreement in place to be used with a third-party administrator?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Is a third-party used for premium allocation services?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
QUALITY ASSURANCE/QUALITY CONTROL			
Has a contract been obtained with a third-party risk management organization with automated system and expertise with the type of project prior to the start of the project?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Does contract with third party risk manager provide for three or more hours per unit for QA/QC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Does third-party risk manager offer on-line reporting of deficiencies and corrections to both client and insurance carrier?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Is third-party site safety and security contracted by the General Contractor or Developer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
FOLLOW UP – SERVICE AND REPAIR			
Is a third party firm contracted and insured to coordinate or perform repair and service after construction has been completed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Is the third party firm contracted for the repair and service work adequately insured for this type of project?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Will a Homeowners Manual be furnished and updated to all unit owners?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>

Signature _____
Print _____
Date _____